**CCSC Monthly Board Meeting Minutes**

**April 15, 2021 – 7:00pm**

**ZOOM Meeting**

The meeting was called to order by Chris Rhodes at 7:05pm**.**

**In attendance;** Naomi Paterson, Ian Paterson, Jan Abbott, Carolyn Wells, Shane Downey, Chris Rhodes, Christina Schroeder, Corey Spracklin

**Absent;** Marianna Knights

**Approval of Agenda;**

First: Christina

Second: Jan

In Favour: All

**Approval of Minutes;** Minutes from Monthly Board Meeting on March, 2021:

First: Carolyn

Second: Corey

In Favour: All

**Coach’s Report**

Athletes were happy to be back in the water, if only for a few weeks in March. The Coaches were able to award Swimmer of the Month certificates for March prior to the most recent shutdown. During the closure, Coach Shane is sending out weekly workouts and encouraging families to stay active and enjoy the warmer weather. Coach Shane and Coach Joyce will also be planning Zoom meetings with each of the groups in order to keep the swimmers engaged.

Michelle and Megan will be sending Coach Shane some scheduling information for the Fall. With the school start/end times changing, we will need to be creative with a new Practice Schedule.

The Coaching team is working on some Advertising ideas to assist with Fall Registration. We should start reaching out to the community in the coming months. Coaches are open to ideas on how to maximize an advertising campaign.

**Treasurer Update**

Members = 63 families, 84 swimmers.

* CEWS (Wage Subsidy Program) – We applied for our 14th payment for $6,109. Program continues for at least 2 more months.
* CEBA (Canada Emergency Business Account) – Currently we have 60k in CEBA with 20k forgivable (not included as revenue yet in the P&L).
* Ontario Small Business Support Grant – A second payment of $15,853 should be deposited soon.
* Deferred revenue of $9,489.01 - $$ collected at the beginning of April for April swimming.

**MOTION** made by Ian that April Membership Dues, charged to Member Credit Cards on April 1st, be refunded in light of the current Ontario Shutdown.

First – Christina

Second – Shane

In Favour – All

**Swim-A-Thon**

We already have 10 people registered who have raised $500. Unfortunately, with the current Government Shutdown, we do not know when we will be back in the pool and able to host the Swim-A-Thon lap swims for each group. At this point, the Board agrees that all fundraising and communications be postponed until further notice.

**Budget/Planning Meeting 2021/2022**

The Board agreed to add next season’s Budget and Planning discussions to the agenda for the May Board Meeting. Ian will provide two budgets in advance of the meeting based on “Pre-Covid” and Post-Covid” numbers.

**Policies and Procedures Update**

The Policies and Procedures Committee met last month to develop proposed updates to the document. There were not many updates required as the last update was only two years ago. The Board reviewed and agreed to the proposed changes.

**MOTION** from Corey that the Board accept the proposed changes to the Policies & Procedures.

First: Carolyn

Second: Shane

In Favour: All

**Other Business**

CCSC Logo Update – Shane discussed a potential update to the CCSC Logo. The Logo has been the same for a few years now and is owned by Play It Again Sports which limits our ability to use other places of business to print/create apparel and other Club items. Shane will be touching base with some other local businesses and Graphic Designers to determine the feasibility of producing an updated logo and paying for ownership of said logo. Shane will share more information with the Board as his conversations progress.

**Date – Next Board Meeting**

The next Board meeting will be held on Thursday May 13th, 2021 at 7:00pm.

Meeting adjourned at 8:43pm.

**Email Motions and Votes**

None