

CCSC Monthly Board Meeting Minutes
August 20th, 2019 – 6:30pm
RBC Dominion, First Street, Collingwood

The meeting was called to order by Chris Rhodes at 6:41.

In attendance; Naomi Paterson, Ian Paterson, Jan Abbott, Christina Schroeder, Melanie Crawford, Barb Black, Cheryl Bedard, Susan Knight, Shane Downey, Andrew Fawcett, Wade Mitchell, Chris Rhodes

Absent; None

Approval of Minutes; Minutes from Monthly Board Meeting on July 17th.

First: Andrew

Second: Ian

In Favour: All

Approval of Agenda;

First: Barb

Second: Cheryl

In Favour: All

Coach's Report

August swim camp is going well. There are 26 participants which is more than last year. Six new swimmers, 3 of which are new to competitive swimming.

There is some availability at the Wasaga YMCA for September swimming for Bronze, Silver, and Gold. Unsure of a start date at this point. It depends on how many swimmers are registered and when the YMCA has availability. Centennial Aquatic Centre is due to reopen on September 23rd.

Travel Meets – Coach discussion that perhaps Team Travel meets be Invitationals to make sure that more swimmers are eligible versus Regional Championship meets. If Team Travel Meets are not Regional Championships, swimmers can be on their “A” game and not worried about lodging/rooming/food, etc. Invitational Meets also allow more swimmers to attend as there aren't any Regional Standards to attain. The Board discussed varying views regarding Regionals being a Travel Meet. For some families, Travel Meets are more expensive when it is Regionals as parents wish to come and watch their swimmer, therefore incurring additional hotel and food costs. For other families, it is easier for LC Regionals (Sudbury) to be a Travel Meet as parents may need to work and/or do not necessarily attend the championships. Some parents of younger swimmers may prefer to attend Regional Championships as it is an exciting part of their swimmer's season, whereas some parents of older swimmers do not always feel it necessary to attend as their swimmers are older and have attended Regionals several times already. The Board and Coach fully agree that Travel Meets are necessary and are fun for the swimmers. As a Club, we need to ensure that Travel Meets are affordable for all families and are in locations that makes sense from a travel/season perspective.

TYR Meet in Florida – Swimmers really enjoyed it and other swimmers are excited to attend in the future. This Meet will be TBD at this point. Some of the swimmers would like TYR to be a “Team Travel” Meet. This would cut costs for family members and also allow for swimmers to enjoy a Team Travel atmosphere.

Coach would like to plan a 2021 Spring Break Camp for the swimmers. By planning so far in advance we can inform parents ahead of time of the potential cost and determine interest. The Board agrees that this would be a good approach.

2019-2020 Swim Meet schedule will be available by the end of August.

Treasurer Report

Membership

Registration began on August 1st.

Families	24
Active Swimmers	38

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|------------|----|--|
| • Gold | 6 | (1 New Member) |
| • Silver | 4 | |
| • Bronze 1 | 3 | |
| • Bronze 2 | 5 | |
| • Purple | 6 | (2 Members Returning from 2 Seasons Ago, 2 moving from Bronze) |
| • Junior | 14 | (1 Member Returning from 2 Seasons Ago) |

Financial Update

CCSC Fiscal Year-End was July 31st. All invoices have been paid and everything is up-to-date with regards to accounting. Work on BDO's part should be minimal for finalizing the 18-19 season as everything has been reconciled throughout the year by the Treasurer.

One cheque outstanding to be deposited by TOC. After that, 2018-2019 will be finalized and we can share the numbers at the Fall AGM.

August Swim Camp = \$6,500 in Revenue (26 Participants). Treasurer will prepare a P&L for Swim Camp once all expenses have been tallied.

OSA Swimmer – Membership Dues

We have a swimmer who will be practicing with the Ontario Swim Academy (OSA) in Scarborough for the upcoming season. The OSA is managed by Swim Ontario and has its own Coach and Meet Schedule. Swimmers who train with the OSA are still registered members of their “Home Club”. Our CCSC swimmer will be training with the OSA and attending Swim Meets with the OSA, but will still be representing CCSC.

Swimmers who train with the OSA are responsible for paying Annual Fees to Swim Ontario to cover the cost of the Coaching/Pool Rental etc.

It will be the responsibility of CCSC to enter the Swimmer into the applicable Meets according to what the OSA Coach communicates. It will be the responsibility of CCSC to provide payment of Meet Fees to the Host Club and invoice the Member Account for Meet Fees.

The Swimmer's family has requested that the Board discuss waiving the CCSC Annual Dues and allow the family to pay for Individual Practices that they may attend when home on weekends or for Holidays. The family would like to ensure that the swimmer remain part of the team, and therefore, the swimmer would be invited to, and involved in, any CCSC Team activities or events.

The Treasurer reached out to the OSA earlier this week to determine how other clubs handle the partnership. As a general rule, Home Clubs of OSA Swimmers do not charge the swimmer "Annual Membership Dues" as they are not training with the Home Club.

MOTION made by Jan Abbott. That CCSC will waive Annual Membership Dues for swimmers swimming with the Ontario Swim Academy less SNC/SO/Fundraising/Bond Fees.

First: Jan

Second: Andrew

Abstain: Wade

In Favour: All

Motion Passed.

The board agrees that there may be further discussion with regards to the addition of a "fee" for each meet that an OSA swimmer is participating in, as it will create additional work for the Head Coach and the Treasurer.

GIC

MOTION made by Wade Mitchell. That the board agree that the Treasurer can investigate options for a short-term GIC.

First: Wade

Second: Barb

In Favour: All

Motion Passed.

Barrie- 50M Pool

The Barrie Trojans requested that CCSC, along with other Clubs, endorse their plight to have a 50m facility built in Barrie. A letter and questionnaire has been completed and sent to the Barrie Trojans. The letter will be included with the Barrie Trojans request that the City of Barrie consider building a facility with a 50m pool.

Equipment

Andrew provided the board with three new cap options for the upcoming season. The board is in agreement that a purple cap would be more representative of our club and would allow parents to better see their swimmer in the water. The board prefers option #3 which is purple and has CCSC on each side. If a swimmer would like their name on the cap, there is a minimum order of 3. The club will provide 1 cap to each swimmer without a name. More info to come.

MOTION made by Wade Mitchell: That the CCSC Board approve option #3; purple with CCSC and "DOWNEY" on the side.

First: Wade

Second: Christina

In Favour: All

Motion Passed.

Sub-Committee – Next Steps

The secretary will send an email to the membership the first week of October informing Members of the sub-committees and inviting non-board Members to participate. Travel Meet Committee is already full with 6 people.

Other Business

Old Bond Fee Account with RBC

Several years ago, CCSC used to take the \$150 Bond Fee at the beginning of a swimmer's participation with the club. Once the swimmer left the club, the Bond Fee would be returned. The "Bond Fee" bank account has approximately \$6,000. Only three swimmer families have requested that their money be returned in the past year. We are nearing the end of any Members still having Bond Fees owed to them as the process was changed to the current procedure approximately 5-6 years ago.

There is no information with regards to which families provided up front Bond Fees, or which Members have requested the money be returned. At this point, there is no need to hold the funds in a separate account that requires reconciliation each month. The Treasurer recommends that the Bond Fee Account be dissolved and the funds put into the General Operating Account. Moving forward, should a swimmer leave the club who is owed their original Bond Fee, the Treasurer will provide a cheque from the Operating Account.

MOTION made by Andrew Fawcett. That the Treasurer should contact RBC and dissolve the Bond Fee account into the Operating Account and address Bond Fee Returns as necessary from the General operating account.

First: Andrew

Second: Wade

In Favour: All

Motion Passed.

Fundraising

The fundraising team has put together a Sponsorship chart. They are actively seeking local businesses to sponsor CCSC in return for advertising on our Website or in Meet Packages, etc. The levels are based on dollar amounts committed to by organization. Susan will send the information to the Board for a review in the coming weeks.

Swim Ontario Investigation

An investigation is underway by Swim Ontario with regards to the Huronia Team that swam in Calgary. Some members of the Huronia Team jumped off a bridge over the Bow River and 2 swimmers were injured. This investigation does not include CCSC.

Date – Next Board Meeting

Third week of September, Wednesday September 18th 6:30pm. Tentative location Barb's office.

Meeting adjourned at 8:14pm.