

CCSC Monthly Board Meeting Minutes

May 20, 2020 – 7:00pm

Virtual Meeting via ZOOM App – COVID-19 Shutdown still in effect

The meeting was called to order by Chris Rhodes at 7:04pm.

In attendance; Naomi Paterson, Ian Paterson, Jan Abbott, Barb Black, Cheryl Bedard, Susan Knight, Shane Downey, Wade Mitchell, Chris Rhodes, Christina Schroeder

Absent; Melanie Crawford

Approval of Minutes; Minutes from April 2020:

First: Ian

Second: Jan

In Favour: All

Approval of Agenda;

First: Wade

Second: Ian

In Favour: All

Coach's Report

The ZOOM Dryland training is continuing to go well with approximately 35 swimmers attending each session. Shane and Joyce have been participating in Swim Ontario and Swim Canada Webinars as well as completing online courses. Shane received an application for the Juniors Coach from a graduating Breakers Swimmer. Shane will keep in touch until the time comes for us to look at hiring another coach.

We have one graduating swimmer this year. Shane will share some information on the Virtual Year-End Swimmer Recognition call.

The TYR Meet in Florida has been cancelled.

June Membership Dues

The pool is still closed according to Provincial Guidelines and we do not expect to be able to hold any swim practices in the month of June.

MOTION made by Ian to not charge June Membership Dues given the current situation with COVID-19.

Second: Wade

In Favour: All

June Invitational

Due to the continued pool closure and the Swim Ontario guidelines surrounding sanctioning Meets. It is unlikely that we will be able to hold our annual June Invitational.

MOTION made by Jan to cancel the June Invitational due to COVID-19.

Second: Cheryl

In Favour: All

Governance Committee

The Constitution for CCSC has not been updated in 8 years. A Committee volunteered to review the Constitution via ZOOM and have presented the recommended changes to the Board. The committee made changes to align with the current needs of the team using Constitution examples from other Swim Clubs. The updated constitution will need to be approved by the General Membership at the Spring Meeting. Board Members reviewed the proposed changes prior to the meeting via email.

MOTION made by Christina to move forward with the proposed updated Constitution

Second: Ian

In Favour: 6

Abstain: 1

Chris will send out the Constitution updates to the Membership which will show the proposed updates. A vote will be held at the Virtual Spring Meeting and Swimmer Recognition.

As proposed by the Governance Committee, the Board agreed that the positions of Vice President, Equipment Coordinator, and Social Coordinator will no longer be positions required on the Board and that the position of Member at Large will be added in their place. As a small Club we have the opportunity to have fewer Board Members and utilize Committees to work through events and projects.

Treasurer – 2020/2021 Budget Review

Ian presented the Board with a budget for the 2020-2021 season. The Board recognizes that under the circumstances it is difficult to foresee the number of swimmers for the following season. As the pandemic and current restrictions evolve, we will have a better idea of what to expect. Currently, the budget is set with 93 swimmers paying Membership Dues, Coaching Travel Expenses being charged back to families, and Membership Dues remaining the same. The Board agrees that the Budget is a working document that may require amendments in the future. The Board discussed the possibility of increasing Membership Dues and/or charging Splash Fees for Home Meets and increasing Sponsorship funds and other fundraised monies. These are ideas that may be discussed at a later date.

MOTION made by Ian that the Board adopt the proposed Budget as it currently stands recognizing that we will have to revisit based on the current situation with COVID-19.

First: Jan

Second: Christina

In Favour: All

Spring Meeting/Swimmer Recognition

Although we cannot hold an in-person banquet, the Board agrees that it is still important to recognize the accomplishments of our swimmers. We are also required to hold a Spring

Meeting. The Board agreed to hold a ZOOM call with the Club on Monday, June 22nd at 6pm. The focus will be on recognizing the swimmers and leaving the group with a positive outlook for the future. After the swimmer recognition, Chris will lead the vote for the updated Constitution and Ian will present a year-end summary of the Club's finances.

Available Board positions will be communicated to the Membership this week and nominations will be due by Midnight on Sunday, June 14th. As per the current Constitution, nominations must be received one week before the Spring Meeting.

Date – Next Board Meeting

The next Board meeting will be held on Wednesday, June 17 at 7:00pm.

Meeting adjourned at XX:XX.