

CCSC Monthly Board Meeting Minutes
November 27, 2019 – 6:30pm
Abbott Foot & Ankle Clinic, HWY 26, Collingwood

The meeting was called to order by Chris Rhodes at 6:34pm.

In attendance; Naomi Paterson, Jan Abbott, Melanie Crawford, Cheryl Bedard, Susan Knight, Shane Downey, Chris Rhodes, Andrew Fawcett, Christina Schroeder

Absent; Ian Paterson, Barb Black, Wade Mitchell

Approval of Minutes; Minutes from Monthly Board Meeting on October 28th, 2019:

First: Cheryl

Second: Jan

In Favour: All

Approval of Agenda;

First: Jan

Second: Cheryl

In Favour: All

Coach's Report

Our Free Trial Program is going well. So far, 10 out of 13 have already signed up. There are currently 5 more trials in progress. We won \$1,000 at the McDonald's Challenge; the cheque is in the mail. Junior Clipper program is going well with Shane, Junior Coaches, and Volunteer Coaches. Shane is confident that the Juniors are developing well and is looking forward to the next Devo Meet. At this point we do not have full-time availability for Carole, we have multiple junior coaches available to assist.

Shane is still looking into a Masters Program. It would be affiliated with Swim Canada, not Swim Ontario. There is no cost to add the program to CCSC. Practices would be Tues/Thurs from 5:45am – 7:00am. The Board will need to set the pricing for 3-Month Periods. Registration would be flexible allowing adults to swim 1 or 2 days a week.

Team Travel Meets. Coach Shane has found Meets in a good locations that should be affordable for travel. There will be one in Hamilton (one-day bus travel), one in Toronto (13+ Only Overnight Travel), and a Devo Meet in Owen Sound (one-day bus travel).

Duel Meet

Carole is unavailable as Comp. Coordinator so Stuart from Owen Sound will be filling in. Lots of parents have registered to officiate already and Carole is still running a few officials courses as necessary. Shane has Black caps and Purple Caps (two teams). The teams will be divided accordingly and each team will have their own "den". Naomi will order a Ring Buoy to be spray painted Gold for the winning team to sign.

Treasurer Update

Six families have received a Referral Bonus this year. We currently have 96 Active Swimmers from 64 families. In December of 2018 (last year), we had 99 swimmers. Current operations are following the CCSC Budget well.

Equipment Update

Our current Swim Cap inventory is low (19). We need to go ahead and order a stock of purple caps according to the motion made in September. Andrew will also be ordering more CCSC T-shirts as we are currently out of stock on a few sizes.

MOTION made by Andrew. That we will order 144 T-shirts of various sizes to supply the remainder of this year and next year.

Second – Jan

In favour – All

Fundraising Update

Susan and Mel have organized the 31 Tote Bag Fundraiser. It is currently in process. The Sponsorship Chart and letter need to be updated. Will offer local businesses an opportunity to donate \$250 in return for their logo being added to Team Event T-Shirts.

Social Update

Silver and Gold Groups go to Pie on December 19th. Pie will offer a “buffet” style meal at the table as long as there are more than 10 attending. Swimmers will do a gift exchange to be organized by Shane.

Junior, Bronze and Purple Groups will have a fun practice followed by pizza and desserts on December 11th. Bronze and Purple will practice 4:30 – 6:00. Juniors will practice at regular time.

MOTION made by Cheryl. That CCSC will contribute \$5 per attendee to the Silver and Gold Holiday Dinner and will cover the entire cost of the pizza for Junior, Bronze and Purple.

Second - Jan

Favour - All

Secretary Update

Naomi has been completing Information Sessions with new Clipper Families in the viewing room. So far, all but 1 new family has attended. Parents are appreciative of the time spent reviewing the website, invoicing procedures, On Deck App, and Team Manual.

Due to the late start to the season, we have not been able to offer as many Bond Hour opportunities as compared to last year so far this season. Cheryl can offer 1 Bond Hour to families who bring a dessert to the Junior/Bronze/Purple Pizza Party. Cheryl will also require a few volunteers to assist with the party, which provides another opportunity for families to earn hours. We also have lots of parents signed-up to work at the Duel Meet, all of whom will be

earning Bond Hours. Jan still requires a few more people to assist with scoring and providing food to officials. We will source a few people to work those shifts.

Officials

A reminder that Bond Hours are earned for families who complete Officials Training Courses. CCSC still requires more people to move to Level II and/or Level III. We need to ensure that families are working their way through the various roles and that we are actively providing opportunities for moving up to level II and level III.

Fall Membership Meeting

Will be held at 8am on December 7th. Ian will briefly review financials, Chris will introduce the Board Members and review any Board specific information, Shane will review the season so far, and Jan will review information for officials training and certification.

Other Business

Governance Committee will begin meeting in the New Year. Chris will head the committee.

CCSC Banner/Flag – Naomi will look into pricing options and sizes and report back to the Board. We can use the money raised with the 31 Tote Bags to purchase this.

Equipment Storage Basket – we require another storage basket on deck for mesh bags. Shane suggested that we use part of the money earned at the McDonalds Meet to make the purchase. Susan will reach out to Bill Horner who donated the first three baskets to find out where he got them. Naomi will also research where we can purchase a storage basket and loop back with Shane for sizing.

Date – Next Board Meeting

The next Board meeting will be held on January 15th at Abbott Foot Clinic.

Meeting adjourned at 8:30pm.