

CCSC Monthly Board Meeting Minutes
October 28th, 2019 – 6:30pm
Central Park Arena Meeting Room, Collingwood

The meeting was called to order by Chris Rhodes at 6:35pm.

In attendance; Naomi Paterson, Ian Paterson, Jan Abbott, Melanie Crawford, Barb Black, Cheryl Bedard, Susan Knight, Shane Downey, Wade Mitchell, Chris Rhodes, Christina Schroeder
Absent; Andrew Fawcett

Approval of Minutes; Minutes from Monthly Board Meeting from September, 2019:

First: Cheryl

Second: Susan

In Favour: All

Approval of Agenda;

First: Wade

Second: Ian

In Favour: All

Coach's Report

Team Travel info from Coach. Many clubs don't do Team Travel anymore because it is difficult to make it work well for all participants/parents. Coach has spoken to a few other clubs that have decided to no longer do Team Travel due to a variety of reasons including; food/dietary requirements, rooming needs, cost, transportation, younger/older swimmers not spending time together due to Meet schedules etc. Instead, some clubs are providing opportunities for the entire team to travel together to a 1-Day Meet allowing all swimmers to spend time on deck cheering for all age groups. It is an opportunity for the younger and older swimmers to partner up and cheer for each other as partners. The bus ride to and from the Meet adds an extra "social" piece that allows swimmers to still enjoy their teammates in a fun environment. Coach recommends that we do 1-Day Travel Meets (no overnights) for the entire team, including one Devo meet. An overnight Travel Meet may be considered for the 13 and over group to a location that is not within our Region and provides a good Team Travel experience for the older swimmers.

Duel Meet – at Centennial. All swimmers divided into two teams. All kids get to swim with each other. Shane will look into getting pool on Dec 7th or 8th for duel meet and AGM/Kids social/Movie

Treasurer Update

Membership Update; As of October 12th, we had 82 Active Swimmers. Both Purple and Junior Groups will be charged 50% of Fees for the month of October due to the delayed re-opening of the pool. CCSC was required to complete a Ministry of Labour Audit to ensure the club's Payroll and HR practices are meeting requirements. The audit went well and the MOL was satisfied with our practices (Completed Audit was 100% in-line with current requirements). The board

discussed the inclusion of July swimming for the Gold II group. Since this is more of a recreational group, there is little need for practicing throughout the month of July. Shane agrees that swimming in July should be optional for Gold II swimmers.

MOTION made by Ian Paterson. That the Board agree to remove swimming for the month of July for the GOLD II Group and adjust the fees accordingly for the remainder of the season. Swimming during the month of July will be optional for Gold II.

Second - Wade

In favour – 7

Against - 1

Fundraising Update

The Fundraising Committee would like to run a fundraiser with the sale of Thirty-One Tote Bags. With every \$38 purchase, \$10 will go to the club. Orders would be accepted online. We can use the funds to pay for Travel Costs or put towards the Year-End banquet.

The Fundraising Team would also like to offer a few equipment options in November; A ¾-sleeve baseball style shirt for parents with logo and a “parent motto”, Track Pants and Rugby Shirts. Orders would be accepted online.

Sponsorship form – we need to add a \$250 bracket for donors who find \$500 too much. A \$250 donation could get the donor a place on the next team t-shirt. The fundraising committee will touch base with Shane and finalize soon as we already have a donor willing to commit \$250 in sponsorship funds.

MOTION made by Jan. That the Board agree to move forward with the fundraising ideas put together by Mel and Susan to provide an opportunity to Members to purchase Thirty-One Tote Bags and/or Clippers Parent T-shirts.

Second - Wade

In favour – All

Kelsey’s Parent Social and Fall Membership Meeting

The event is a “Welcome & Meet and Greet” open to parents. So far, only one family has committed online, but Board Members are aware that more people are planning to attend. It will be informal; appetizers and conversation. We will no longer do an “Information Session” at Kelsey’s, Naomi will do individual sessions in the Pool Viewing Room during practice times. Cheryl will get name tags for parents to wear at the Meet and Greet.

Cheryl suggested an “App” to keep parents in the loop for each swimmer group. It would help parents keep in touch should they need car pooling assistance, have lost equipment, or general questions about practice times/Meets etc. Cheryl will look into finding an appropriate App that will meet our needs.

Fall Membership Meeting. Chris will determine a date and schedule. We can use the Pool Viewing Room. The weekend of December 7th and 8th will be a tentative schedule for now.

Performance Level Meets – CCSC Financial Support

In the past 50% of Coaching costs were covered by CCSC for swimmers attending Performance Level Meets (Provincials and above). The CCSC Constitution states that we should “finance coaching costs...if the club is in a financial position to do so”. The board discussed the feasibility of this moving forward, and reviewed the costs associated with Performance Level Meets from last year as part of the Treasurer Report.

MOTION made by Ian Paterson. That the Board continue to follow the CCSC Constitution and finance all coaching costs associated with Performance Level Meets for the 2019/2020 Season.

Second - Jan

In favour – All

Governance Sub-Committee

Chris discussed the need to review our current Constitution and Policies & Procedures to ensure that the guidelines align with the needs and best interests of the Club. Chris will lead the committee. According to the Constitution, each Board Position has one vote. Should there be more than one person assigned to a Board Position, there is still one full vote, half-votes are not consistent with the Constitution. The board also discussed the possibility of including guidance regarding multiple family members on the board; perhaps there should only be one vote per “family” for Board Members, even if there are two Board Positions filled. The Governance Committee will be developed and come back to the Board with their recommendations at a later date.

Other Business

Officials: Wade has only had 1 reply to the email he sent to Members regarding Officials Training. Wade would like to tie in Officials Training with the Duel Meet. Jan and Wade will also go to a Gold Group practice and complete a Timing Course with our older swimmers.

Other Business

The board discussed Dryland Practices for Silver and Gold Group Swimmers. As a club, we need to make sure the swimmers understand the importance of Dry Land training and why it is in their best interests to attend. Coach Shane shared that Dry Land attendance is much better this year than in the past. Swimmers have been playing games (outdoors when possible) and doing the best workouts possible on the pool deck.

Date – Next Board Meeting

The next Board meeting will be held on Wednesday, Nov. 27th at 6:30pm. Location Abbott Foot Clinic.

Meeting adjourned at 8:48pm.