**December 2023 CRKW Board Meeting Minutes**

7:00pm, Tuesday, December 5, 2023

Pinecrest Room, Strathcona Gardens

**In Attendance**

Mercedes Hayduk, Brian Vose, Kelly Bignell, Nycky-jay Vanjecek, Richard Millns, Cheri Millns, Shannon Haugen, Margie Weeks, Rachel Balabuch,

1. **Call to Order**

Meeting called to order at 7:01pm

1. **Accept Minutes from Last Meeting**

Nycky-jay moves to accept the minutes from the last meeting. Brian seconds. All in favour.

1. **Accept Agenda**

Rachel moves to accept the agenda. Brian seconds. All in favour.

1. **Business Arising From Minutes**

1. **Reports and Discussion Items**
   1. **President**

No report

* 1. **Head Coach**

We are nearing the end of our first cycle of the 2023-2024 Season. Mini Whales & Masters are wrapping up and our competitive portion of the club is heading into the peak meets and then getting ready for the holiday break. January will bring about more changes some helpful and some will provide additional challenge, which we welcome either way.

New Year Positives:

This season we have had a very successful recruitment intake of new coaches coming into the swim club. We have hired Breah Dunn to be our Senior Assistant coach and she has been a strong asset in her role, we have also been fortunate to have hired Jared and Lauren Wilson who are experienced and highly capable coaches who provide a multitude of ways to help our team. The challenge we face with these great new coaches is the ability to get them to work a role to its full set of required hours. For this first swimming cycle we have pieced together a coaching schedule that works well for the new coaches and works well for our team. The best news is Lauren Wilson has accepted the role of overseeing our Orca program on a regular basis! Lauren is one of the brightest young coaches I have seen; she is personable, highly intelligent and technically well inclined. She will be focused on an agenda of having our Orca program grow into a group that is SOLD on swimming and eager to take the next step in the club and the sport. One of the biggest sellers of our sport is competence and success, Lauren will be a key piece to helping our swimmers achieve and believe.

New Years Challenges:

Once again the two forces come together of growing competitive club and continually reduced pool space. The ironic issue is that the most pool time our club has ever had in my time here is when I first arrived and our club was at its smallest. Since my arrival our pool time has been continuously sheared back bit by bit. Starting in January we once again are taking a challenging reduction in pool space. We will feel this reduction the most in our after school, our morning and masters time. I did foresee this reduction coming, but not due to the facility staff communicating with me or working together on a solution. I heard of these reductions through chains of gossip and hearsay with credible sources. Our club may lose masters swimming income and we’ll lose valuable and needed pool space on our morning as we will be crowded 100% of our training time. We will be ok and work to use every inch of our space efficiently. I will be requesting an audience with our Strathcona County Regional Commission to explain our position, our service to the community and our challenges. We need to ensure that unilateral decisions, and out of touch allocations are avoided. We need a process where facts of usage and demand for space are observed based on the needs of the community members as opposed to the situation we currently are faced with. I do not have the confidence in the staff working on site to hear and act on our needs, and it will take feedback from a different angle to see accountable action.

Overall we are in a strong position. It is a bright and exciting future for our swim club. We can expect some happy swimmers in the coming weeks as many breakthroughs are on the way!

* 1. **Development Coach**

Mini Whales ends next week – 5 swimmers will move up to Orca Development.

December 16th – registration starts

January 8th – new session starts

All coaches need to complete certification for Swim BC, including their Criminal Record Checks

* 1. **Treasurer**

General Account: 106,014.01

Gaming Account: $15,529.98

Capital Projects Account: $35,000.20

Contingency Account: $30,000.17

We have had a few swimmers leave the club. Please make sure that you are communicating the prorated amounts owed by each family. Please CC me on those emails so I know how to process the payments.

We are hopeful that we will have some new families join the competitive program from the lessons program. Please prorate these fees for a January start.

I do not have the total revenue for our swim meet. The bake sale was a hit and brought in over $700! All the visiting clubs have paid, so that’s great

I have yet to receive any receipts from Jeff (referee). Hopefully he submits those soon.

* 1. **Fundraising Coordinator**

Sara – Gunter’s Meat in January

Purdy’s and Christmas Plants fundraisers are complete

* 1. **Sponsorship Coordinator**

No report

* 1. **Registrar**

Ten swimmers have left the club recently.

* 1. **Meet Manager**

We ran a fun and efficient Winter Invitational! This was 100% because of our amazing and capable team. The Ref, Jeffrey, mentioned how smooth it was which was great to hear. I am grateful for the incredible support from Corey, Chris, Brian and Mercedes over the last month as I navigated this new role.  
  
I will be working on the beginning steps to have our January 20th Last Chance Qualifier sanctioned before Christmas. Need to confirm if we are running 1 or 2 sessions for the day (a session cannot be over 4.5 hours, however it is recommended that sessions stay within 4 hours)

Purchase items before next meet:  
-sharpies  
-6x copy paper  
-duct tape  
-6 sturdy grippy bottom cones  
-high density foam ring weighted for false start line  
-ear plugs for volunteers  
-4 laminated warm up procedures to post at each meet

Discussion:

At the January meet:

* there will be two session (AM and PM) in one day
* We need to find a referee
* Nycky-jay and Chris will put together a meet package
* We will not cap the number of swimmers
* We will not provide a first swim meet package for new swimmers, as this on the website
* There will be NO 50/50
  1. **VPS Coordinator**

Chris emailed Margie the volunteer list from the swim meet in November – this will be added to the spreadsheet.

The spreadsheet will be set to “0” for those who have completed their fundraising.

* 1. **Apparel Coordinator**

No report

* 1. **Social Coordinator**

Dec 20th is the Christmas party for Orca and Killer Whale swimmers.

ALL Killer Whales are asked to be there 4:30-7:45/8pm

- Older KW will help lead some activities

- Games in groups

- Eat yummy appies/dessert/finger foods - pot luck

- They will have the Secret Santa exchange after Orcas leave

- KW will help with final clean up if needed.

Orca are asked to come 5-6:30

-play some games lead by KW seniors

- Eat yummy appies/dessert/finger foods - pot luck

I need 4 Orca parents and 2-3 KW parents to help out.

It will be appies, finger foods brought by all except KW seniors bring desserts.

$250 was deposited; we still owe $206.50 by the day before.

Shannon and I discussed her buying some candies/treats so the Orcas will walk away with a little treat bag.  Just so they walk away with something and don't feel left out of the secret Santa gift exchange.

* 1. **Communications/Social Media Coordinator**

Nothing has been sent to The Mirror.

Nycky-jay was still able to document for Social Media during the swim meet.

Nycky-jay continues to do sponsorship posts and fun/exciting events that are happening with the club.

* 1. **Officials Coordinator**

We had a very successful November Swim meet!

The Good: All positions were filled with volunteers trained to fill each roll.

To improve: We need another local Referee. We have very little depth of trained people to fill pivotal rolls like starter, chief timer and meet secretary.

Plans to improve: Continue to train new parents as timers, safety marshals and judges. Add regular clinics on Chief Timers, Starters, Meet Secretary/Chief finishing Judge, and Meet Manager. Create a pool of volunteers who may want to consider being a Referee. Let’s double the Volunteers capable at running the electronics!

* 1. **Website Coordinator**

No report

* 1. **Travel Coordinator**

We need to book flights for Man/Sask in March.

The deadline for Man/Sask will be January 26th (after Regionals).

1. **New Business**

None

1. **Upcoming Meeting(s)**

Monthly Board Meetings –January 9, February 6, March 5, April 2, May 7 and June 4 at 7pm (Pinecrest Room)

1. **Adjourn**

Meeting adjourned at 7:56pm