

November 12, 2022

**DCSC Annual General Meeting
7:30-9:00 am**

In Attendance: Jody Crowther, Nicole Humble, Patrick Lavigne, Roxanne Tate, Vicky Puttick, Heather MacPherson, Gary Somerton, Danielle Carter, Renee Dawson, Jacqueline Snow, Brett Ellis, Jason Joncas, John Jodrey, Romy Aquino, David Harrison, Jay Watson, Glenn Tumampk, Ian Dawson, Jaco Burger, Mike Maciorowski, Pamela MacDonald, Paul Croft, Faryfary Dui, Jamie Mullet, Lina Costyuk, Andrea Segovia, Scott Lou, Kristina Hodomaska, Lisa Wadden, Allison Carpenter, Shannon Doucet, Janice Madison, Jasmine VanBlaircom, Maria Bautista, Scott MacPherson, Dor Arie, Jennifer Zwicker, Tray Kwan

Regrets: Wanda Wallace, Maureen Nolan

1. Welcome and Call to Order

The meeting was called to order at 7:39 am.

2. Establishment of Quorum

We have 39 attendees and, therefore, enough members to meet quorum. Quorum established.

3. Appointment of Scrutineers

Paul Croft and Andrea Segovia appointed as Scrutineers.

4. Approval of the Agenda

Motion to approve the agenda as presented made by Jason Joncas and seconded by Renee Dawson. Motion carried.

5. Declaration of any Conflicts of Interest

No conflicts were noted.

6. Approval of Minutes of the 2021 Annual Meeting

Motion to approve the minutes of the 2021 AGM made by Maria Bautista and seconded by Brent Ellis. Motion carried.

7. Board, Committee and Staff Reports - all reports will be made available on the website. Members are encouraged to review them and contact the Board if they have any questions.

a) President's Report – as presented by Jody Crowther.

- Discussion on our path to retaining a new Head Coach, Chris Cormier. Michell Wilson played an integral role in keeping the club together during this 3-year transition from when she first announced her planned retirement. She continues to coach at the Junior level.

- The season started off with continued COVID restrictions. All members of the club worked hard to overcome these continued challenges and by end of season things were back to normal training and competitions.
- b) Registrar's Report** – as submitted by Wanda Wallace and presented by Jody Crowther.
- Membership is stable and showing signs of growth.
 - The online enrolment process has been streamlined and members should find future registration run smoothly.
 - Most swimmers are 12 and under, which is promising for the future.
- c) Treasurer's Report** – as submitted by Nicole Humble.
- Year-end financials were presented at the AGM and will be available on the website.
 - A special note was made on MFC and Fundraising and how this works. Members can cut fees by as much as the MFC each year. Once the MFC is met, additional fundraising by that member will be put against their swim dues.
 - Additional administration and office expenses were a result of the requirement for a new laptop.
 - There were some additional club covered costs – banquet, fun meet, additional long course meet fees for AAA level swimmers.
 - Surplus because of lower pool fees and wages not paid due to COVID restrictions. This allows us to have two full-time coaches season and cover additional lane fee costs for the 2022/23.
 - Swim-A-Thon fundraising in 2022/23 will be split – 10% to Swim NS / Swim Canada, 45% to the club and 45% to member's MFC.
 - Question: How does the 2021/22 surplus compare to previous years? Answer: Approximately \$20,000 more. This surplus is intended to be used to improve the overall swim experience.
 - Question: What buffer is currently in the bank account to cover additional costs the 2022/23 season? Answer: The by-laws require a minimum 3-month reserve; currently there is a 5-month reserve.
 - Question: What is the blue-sky target for fundraising in coming years to maintain the financial health? Answer: As a non-profit organization the goal is to maintain the 3-month reserve and then break even after that.
- d) Director of Administration's Report** – as submitted by Nicole Humble.
- Heather MacPherson will be transitioning into this role over the 2022/23 season.
 - A need for proof of vaccination process arose and was executed effectively.
 - A decrease in volunteer participation due to COVID.
 - A new participation points system was established. Members are responsible for tracking their points. Contact: participation@dartmouthcrusaders.ca.
 - New team suits sourced.
 - Established "Squad Parents" – thank you to all volunteers.
 - Swim NS is providing the option for swimmers to self-identify in a variety of ways if they choose for 2022/23. This is intended to look at how diverse the sport is and how welcoming and open it is.
- e) Coach's Report** – as submitted by Michell Wilson and presented by Chris Cormier.
- Membership numbers stable and showing promise for future seasons.
 - Hosted 6 club events: lots of fun for swimmers and coaches.
 - Swim-A-Thon award for club

- End- of year pool event and banquet
 - Four club records. Congratulations swimmers!
 - Three swimmers nominated to Team NS and attended the 2022 Canada Games.
- f) **Chair of Fundraising Report** – as submitted by Vicky Puttick.
- Fundraising efforts were very successful in the 2021/22 season.
 - There are a lot of fundraising opportunities available for members in the 2022/23 season. Specifically noted were the details of the currently active Sysco fundraiser. A list of all opportunities and how to participate can be found in Splash and on the website.
 - Volunteers are needed to help make fundraisers successful.
 - Squad Parents will assist in promoting these events.
 - 2022/23 will be Vicky Puttick's final year in the role of Chair of Fund Rai

Motion to accept the reports as presented made by Jay Watson and seconded by Allison Carpenter. Motion Carried.

8. Election of New Directors

Wanda Wallace for Registrar and Heather MacPherson for Co-Director of Administration were appointed to the Board of Directors in August 2022. Voting not required per the constitution.

9. Adjournment

Motion to adjourn the 2022 DCSC Annual General Meeting made by Jamie Mullett and seconded by Andrea Segovia. Motion carried and the meeting was adjourned at 8:42 am.