



## Annual General Meeting

Monday May 1, 2023

7:00-8:00pm – Sungod Lobby Conference Room

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### Agenda

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1. Call to order

Meeting call to order at 7:15pm.

2. Approval of the Agenda – May 01, 2023

Approved with changed time/location.

3. Approval of the Minutes – May 18, 2022

Approved meeting minutes from last year.

Kam, Nikki and Rachel second.

4. Reports

4.1. Equipment Manager – Rachel Li

Equipment revenue is \$6,959, which is doubled from the previous season. Fifty-nine orders generated from the online ordering system.

4.2. Secretary/Registrar – Gavin Wang

Total registered swimmer count is 135, from 73 swimmers before the Pandemic.

4.3. Officials Director – Kamaldeep Rai

We have huge success in volunteer participation. There are two clinics on the way i.e. Timer and Stroke & Turn clinics.

Delta has their own higher level officials, compared with other larger clubs where parent volunteers and higher level officials are lacking.

4.4. Volunteer & Fundraising Director – Helena Meng

3,060 parent participation points were collected. 39 families collected enough points. \$5,050 dollars were refunded. \$11,504 were retained.

We have enough parent volunteers in each meet. Keep up the good work! There are a lot of activities and meets in the coming years.

4.5. Head Coach – Kurt Murphy

He expressed his gratitude to support from the board members and the parents.

4.6. Treasurer – Jessica Jensen

We use the same accounting firm to perform due diligence annual financial report review. We are in good position in terms of financial performance. We made every effort to make sure we keep reserve to deal with any potential unexpectedness.

We have obtained a government supported Covid subsidiary during 2020-2021 and we were able to use that to purchase new equipment and retain all the coaches.

We were in a deficit in 2022, which is caused by the declining swimmer count but largely due to the non-cash depreciation expenses.

4.7. Vice-President – Wojciech Apanowicz  
He is absent from the meeting.

4.8. President – Gurinder Sangha  
Gurinder took over the president position from Wojciech. She has got a lot to learn. She said the club is trying to expand the base of competitive swimmers. A new coach was hired for high performance swimmers, who used to train Olympic swimmers. The club started the “Learn to Compete” program last year, we have seen junior swimmers moving up to higher level.

## 5. Old Business

5.1. DSSC three-year plan: competitive growth of club  
The club is attempting to grow the base of high performance swimmers.

## 6. New Business

6.1. Updates to DSSC Policy & Procedures manual; changes of note:

- Added Swim BC screening & criminal record check for board members
- Modified \$20 fine for volunteer job no-shows (removed 2x point subtraction)
- Noted separate DSSC policies apply, where applicable
- Modified that mileage reimbursements and per diem are per CRA's policy
- Modified expense procedure: treasurer + one other officer (with signing authority) for expenses included in the budget. Anything over \$250 (or multiple expenses under \$250 in the same 30 days) and not in the budget has to be approved by the Board.
- Modified reserves as DSSC GIC renews at 30 days
- Updated to balance Board of Directors responsibilities
- Added bookkeeper as a non-member role

## 7. Appointment/Election of Board of Directors

7.1. Confirm returning members: Wojciech Apanowicz, Jessica Jensen, Rachel Li, Helena Meng, Kamaldeep Rai, Gurinder Sangha, Gavin Wang

7.2. Elect new members: three slots available

7.2.1. Submitted candidates: Laura Deeg, Ravneet Johal, Andrew Lee

All the three new members are unanimously approved to join the board.

7.2.2. Other candidates – n/a

## 8. Questions from the Membership

9. Meeting Adjournment at 7:58pm.