

## PARTICIPATION POINTS AND VOLUNTEERING

Delta Sungod Swim Club (DSSC) uses a Participation Points Program (PPP) – for volunteering with the club. DSSC is a non-profit organization that is solely operated by parent volunteers. The points program encourages parents to contribute their time and effort for a more vibrant and engaged club membership. This program also ensures that DSSC has enough volunteers for daily operations, swim meets, and others events. See the end of this document for an example of the PPP program. For any questions, please contact the Volunteer Coordinator: [volunteer@teamsungod.ca](mailto:volunteer@teamsungod.ca)

1. **PPP Point Conversion:** Each volunteer activity has a point allocation that can be converted into a dollar (\$) amount. The conversion rate is defined by the DSSC board of directors prior to the beginning of the swim season. For the 2022-2023 season, the conversion rate is \$7/point. The conversion rate is subject to change depending on the number of members and events each year.
2. **PPP Fee Amounts:** The PPP fee is collected in September for the season. Registrations after December 31 will be pro-rated at 67% and after March 15 will not be charged the fee. The PPP requirements per group are:

Group	Points required for the season	PPP Fee collected in Sep 2022
Learn to Compete: Intro	0	n/a
Learn to Compete: White, Blue, & Gold	5	\$35
Novice: White	20	\$140
Novice: Blue	30	\$210
Junior: White	40	\$280
Junior: Blue	50	\$350
Senior: White	30	\$210
Senior: Blue	60	\$420
Senior: Gold & Gold Plus	60	\$420
Regional: White	20	\$140
Multisport	20	\$140

If your swimmer moves to a new training group during the season, your required PPP fee for the current season will remain at the level at which they were initially registered.

For a family with multiple swimmers, DSSC requires a full amount of the required PPP fee for the swimmer with the highest required PPP fee.

For example, consider a family with two swimmers, one in the Junior Blue group and one in the Novice White group. For the 2022-2023 season, Junior Blue requires \$350 for the PPP fee and Novice White requires \$140. In this case, the required PPP fee for that family is \$350.

3. **PPP Volunteer Opportunities:** Volunteer opportunities for DSSC events/activities are assigned a point value. The value is based on the amount of time and the significance of the activity. A list of volunteer opportunities during an event and the assigned point value will be on the club's website ([www.teamsungod.com](http://www.teamsungod.com)) under the Job Signup page for each event. The website also lists each family's earned PPPs. Example volunteer opportunities and the related points:

Parent Participation Points – Sample Volunteer Opportunities	
Role	Points
DSSC meet set-up	3
Timer at a DSSC meet (5 hours)	5
Stroke and Turn official at a DSSC meet (5 hours)	10
Awards/ribbons at a DSSC meet	3
Attend a Canadian Swimming Officials Level 1 Timing Course	5
Sell 2 tickets to DSSC Social Night	2
Attend the DSSC Annual General Meeting	2
Member of a board of directors committee (must participate for the entire season)	20
Member of the board of directors (must participate for the entire season)	60

*NOTE: these are examples only – the points for each volunteer opportunity will be indicated on the website.*

Sign-up for volunteer opportunities is generally on a first-come, first-served basis, except for specific official positions (e.g. to get referee sign-off) or for board of director committees that require appointment/election. You must complete the entire activity (e.g. stay for the entire session during a meet) to receive the points. To ensure you meet your PPP requirements, we highly encourage members with swimmers in competitive groups to have at least one certified member. For example:

- Members with a Novice/Junior White/Senior White swimmer should take (at a minimum) the Canadian Swimming Officials Level 1 Timing Course.
- Members with a Junior Blue/Senior Blue/Senior Gold swimmer should take (at a minimum) the Canadian Swimming Officials Level 2 Stroke and Turn Course.

For a newly certified official who must first shadow a position, points will be assigned at ½ the value. Members in non-competitive groups are also encouraged to take officials certification.

*NOTE: Volunteering at other swim clubs' meets is highly encouraged (and sometimes required by that club), but will not earn a DSSC member any DSSC PPP points.*

4. **PPP Record-keeping:** To ensure your points are allocated correctly, each time you volunteer, please ensure you sign in on the volunteer sign-in sheet at the event or otherwise provide proof of participation to the Volunteer Coordinator (e.g. signed officials card from an officials course.) Please ensure you submit the proof of participation as soon as possible. **It is your responsibility to ensure the Volunteer Coordinator has proof of your volunteer activities.**

5. **PPP Fee Refunds:** At the end of the season, if you have collected the required points, DSSC will refund your PPP fee. You must collect the required number of points for a refund – we do not provide partial refunds. If you collect more than the required points, only your actual fee amount will be refunded – we do not pay bonus points. PPP amounts do not carry forward to the next season. Typically, the refunds will be a credit on your account. Credits on accounts at the end of the season are refunded via cheque.
6. **Early withdrawal from the Club:** DSSC is a non-profit club that is run by parent volunteers. The club expects the commitment from you to stay with the club for the whole season since the club commits to pay its expenses for the whole season. If for any reason, you have to withdraw from the club before the end of the season, you will forfeit your PPP fee(s), unless you have collected the required points.
7. **Cancellation notice:** Volunteers must provide at least 24 hours advance notice if they cannot attend or complete their committed job. Failing to show up will result in a double-point penalty.

For example, if you sign up for a timer position that is worth 4 points and you do not show up for the shift or provide 24 hours advance notice, your points balance will be decremented by 8 points.

#### Parent Participation Points – Example

To illustrate how the PPP program works, consider this example. You are a member with a swimmer in the Junior Blue group. Your PPP requirement for the season is 50 points.

*Note: all point values are examples. The assigned point value for each volunteer opportunity will be indicated on the website.*

1. In September, your account is charged the \$350 fee
2. In November, your spouse sells 8 tickets to the DSSC Social Night = 8 points
3. In December, you volunteer as a turn judge for one session at the DSSC Distance meet = 10 points
4. In February, you volunteer to prepare and serve food at the DSSC fun meet = 1 point
5. In March, you volunteer as a turn judge for two sessions at the DSSC LMR meet = 20 points
6. In May, your spouse volunteers for meet setup, awards/ribbons, and meet take-down at the DSSC 11& Under meet = 8 points
7. In June, you volunteer for 5 hours at the DSSC booth at the Delta Family Fun Day = 5 points
8. On June 30, your PPP total is 52 points. You will receive a credit on your account for \$350.

*Note: if, in the example, you did not volunteer at Family Fun Day, your points total would have been 47 points. Therefore, you would not make your required point amount and would not receive the credit.*

Updated 14 May 2022