



EDMONTON

KEYANO

SWIM CLUB

*Edmonton Keyano Swim Club*

### **Board of Directors Meeting Minutes**

Date: May 29, 2023

Time: 18:30

Location: MKT - 8101 Gateway Blvd NW, Edmonton

Presiding: Ian Boreyko

Recorder: Cathy Shepherd-Finlin

**Attendance:** Ian Boreyko, Cian O’Kelly, Cathy Finlin, Chris Nelson, Paul Birmingham, Sara Pretzlaff, Jill Edwards, Ryan Mo, Erica Solomon

**Regrets:** Kristi Williams, Shannon Loughran

#### **1. Welcome and Call to Order**

Ian Boreyko called the meeting to order at 6:49 pm.

#### **2. Approval of Agenda**

A motion was brought forward by Sara Pretzlaff and seconded by Jill Edwards to approve the agenda as circulated. All in favour **CARRIED**

#### **3. Approval of Minutes from Previous Meetings**

A motion was brought forward by Erica Solomon and seconded by Sara Pretzlaff to approve the minutes from the meeting of April 24, 2023, as circulated. All in favour.

**CARRIED**

#### **4. New Business**

No new business

#### **5. Ongoing Business**

##### **5.1. Office Renovations**

- No progress to report due to contractors being unavailable. No regression either though. Will update at next board meeting.

##### **5.2. EKI Planning**

- EKI running from July 7-9, 2023. Sara provided an update on current positions that are filled. Advisory referee - Sue Buhler

- Meet Managers - Sara Pretzlaff and Jenn Flowers

- Facilities - Andre and Duncan

- Awards - Kristi and Jill. The Curry Cup - Chris has secured a good deal for awards going forward with BMCK Awards in Airdrie. The commitment is for multiple years worth. The top 4 will receive a resin bear.

- Electronics Chair - Krystal and Abdul
- Officials Chair - Heather and Kim
- Hospitality - Ian and Laura. Discussion regarding having the Bearwiches ( huge hit last year) on Saturday BBQ. This will be held at the Kinsmen Club House

### **5.3. Swim Alberta Grant Applications**

Chris forwarded the emails to Ian Boreyko from Swim Alberta as there is a section for Ian to complete and sign as Club President. The Newcomers Grant applies to new Canadians from 2021- 2023.

### **5.4 Kinsmen HPP Overlap Booking Resolution**

Chris attended the meeting with the City of Edmonton. Main pool allocation for next year has been secured. Historical allotments have remained in place.  
September - December will be short course only to accommodate bulkhead repairs.

### **5.5 Resolution of VKO Audit**

- Chris stated that this has been completed.
- Ryan provided an update on using the club credit card for pool payments which is now able to be done.
- Jie is tracking all credit card payments and has developed a system to track individually rather than as a lump sum - this will make the auditors happy.
- Jie will be taking on more responsibility in the new season related to accounting (individual registrations etc...)
- Jie has taken over the payroll.

### **5.6 Resumption of Strategic Plan Discussion**

Strategic Plan discussion continued after the end of the board meeting agenda. Minutes were not required to be taken for this portion of the meeting as is consistent with the first strategic discussion meeting.

## **6. Standing Reports**

### **6.1. Head Coach Report**

Tabled. Paul has emailed it out for the board to read.

### **6.2 General Manager Report**

- **Tabled** - nothing for discussion

## **8. Upcoming Meetings**

- June Board Meeting – Motion to land on June 26, 2023  
Consensus around moving the time to 7 pm.

## **9. Roundtable**

None.

## **10. Adjournment**

A motion was brought forward by Jill Edwards to adjourn the meeting. Seconded by Erica Solomon

**Meeting adjourned by 7:57pm.**