



Edmonton Keyano Swim Club

Setting a new standard for swimming in Canada

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Board of Directors Meeting

Date: March 20, 2023

Time: 7:30pm - 9:00pm

Presiding: Ian Boreyko

Location: Via Google Meet

Recorder: Kristi Williams

Attendance: Ian Boreyko, Cian O’Kelly, Ryan Mo, Cathy Shepherd-Finlin, Jill Edwards ,
Chris Nelson , Paul Birmingham, Sara Pretzlaff, and Kristi Williams

Regrets: Erica Solomon, Shannon Loughran

1. Welcome and Call to Order

Ian Boreyko welcomed the board members. The meeting was called to order at 7:32 pm.

2. Agenda

A motion was made by Jill Edwards that the agenda be approved as circulated. The motion was seconded by Kristi Williams. All in favour.

MOTION CARRIED

3. Approval of Minutes from Previous Meetings

3.1 Approval of Minutes from February 27, 2023

- Jill Edwards requested that the wording in 5.1 be amended to read “Coaches Desmond Lam and Alex Wallingford will both get an increase in salary which is in alignment with the increase in the Cost of Living”. All were in agreement.
- Jill Edwards motioned to approve the minutes with the above amendment. Cathy Shepherd-Finlin seconded the motion. All in favour.

MOTION CARRIED

4. New Business

4.1 Swim Alberta Email

- Ian Boreyko initiated the discussion regarding the email which was sent out to coaches and club presidents from Swim Alberta. This was regarding the compromise of the Swim Canada website.
- Swim Canada has “fixed” the problem and now the site is slowly being opened up to clubs. Parents were sent an email to “re register” their swimmer(s) - Desmond has been following up with this to ensure that all our swimmers are registered.
- Chris Nelson said that the biggest issue has been with the Officials area; the records of the online officiating courses which members have completed has been lost. Chris’s suggestion is that we “start fresh” in September and ask members which courses they have completed and adjust the website then.

4.2 Formal Approval by City of Edmonton for Kinsmen HPP

- The City of Edmonton gave Keyano Swim Club official approval of High Performance status for the 2023/2024 season.

5. Ongoing Business

5.1 Confidentiality/Disclosure Signings

- Ian Boreyko has updated the forms and converted them to e-sign format.
- They will be sent out as a PDF Form Filler; Ian Boreyko will “witness” for all members, Cian OKelly will witness for Ian Boreyko .

5.2 Strategic Planning Meeting

- Dates in May and June were discussed. Kristi Williams will send out a Doodle Poll and we will set a date for our next Strategic Planning Meeting.

5.3 Standing Reports

5.3.1 Head Coach Report

- Paul Birmingham gave a brief report on the most recent meets: Neil Lepps, Provincial Champs, Westerns, and the Development Mini Meet.
- There was some discussion regarding high level meets being hosted in Calgary as altitude affects performances.
- Negotiations with the City of Edmonton should start soon and we are hoping to get “historical allocation” for lane space in the upcoming season.
- There is some concern with respect to the age ranges within Development groups, especially the Bronze group which can have swimmers as young as five years old and as old as twelve. Paul Birmingham is working on a plan for next season to keep to the suggested ages within groups.
- U of A is in the recruitment process right now. Awards night will take place following Trials.

5.3.1 Head Coach Report (cont'd)

- Paul Birmingham is concerned about his observation that kids are coming to tears more often and this becoming infectious within groups and thus takes away from a positive environment. He is not sure why this is occurring and asked for Board Members input.
- Paul Birmingham said he is noticing this in the 11-14 age group (Gold and Junior Provincial groups).
- Cathy Shepherd-Finlin suggested that this age group has missed out on formative swim meet experiences (due to COVID) which teach swimmers how to deal with disappointment and adversity.
- Several members suggested that both swimmers and parents need to be educated on realistic expectations for swimmers, particularly in this age group.
- Ryan Mo said that Hockey Canada has very good online resources for parents regarding expectations and dealing with pressure - does Swim Canada offer any online resources similar to this for parents?
- Swim Alberta is hoping to offer “continuing education” sessions for parents at swim meets and perhaps this topic could be included.

5.3.2 General Manager Report

- Chris Nelson circulated the Balance Sheet and the Profit and Loss Report. Of note: we have an upcoming payment from the UofA of \$90,000 (net \$79,000 after \$11,000 prepayment) and there have been continuing errors in the City of Edmonton invoicing so the January and February invoices are delayed in payment.
- Chris Nelson and Jie have been working on repayment of membership deposits for the past two weeks. Next week they will get the audit documents together.
- AGLC has received our Financial Report and they have had no questions.
- COIG Grant has been received; we are aware that because of budget cut-backs, we may not be eligible for this grant next year.
- We do not yet have confirmation regarding the date of our next casino - likely to be early 2024.
- Chris Nelson reported that the mini-meet which Keyano hosted was very successful. Stopwatches were used with manual data entry and results were available on MeetMobile.
- Participation points are being reviewed. We may offer extra points for development parents at EKI if needed to fulfill commitment.
- Parent Info. Day: we need a way to increase attendance. There was discussion regarding timing and offering snacks.
- Payroll has been moved over to WagePoint which should be more user friendly.
- Our GIC matures mid-March and needs to be put into the casino account. We have a grace period during which we can move this to a savings account.

6. Upcoming Meetings

- Our next meeting will be scheduled for Monday, April 24, 7:30 - 9:00pm.

7. Roundtable

- Sara Pretzlaff reported that Carrie Rogerson, the Commercial Interior Designer, has had a chance to look at our office space. She will put together a proposal but needs to know if board approval is required. If her fee is greater than \$5000, then the board will need to approve.

8. Adjournment

- Jill Edwards motioned to adjourn the meeting. All in favour.

Meeting adjourned at 8:57 pm.