

Important Information for Officials:

Please Check the [Volunteer and Officials GRID](#) (live link) for your roles for this weekend's meet.

Check for Safety Marshal Duty:

Safety Marshall check in time: **15-30 minutes BEFORE warm up.**

- All Officials who have an "On Deck" role qualify to be Safety Marshals during Warm Up.
- I will assign the Safety Marshal Duty for this meet, please check if you were assigned this role, on the GRID.
- Arrive **15-30 minutes BEFORE warm up.**
- Check In on the GRID, found in the Olympic Lounge
- Warm Up cannot start until the Safety Marshals are on Deck.
- Safety Marshals must have a briefing with the Referee prior to the beginning of the meet. There are a number of referees who are being evaluated this weekend, they need to ensure they meet with the Safety Marshall as part of their evaluation and for safety.

Senior Officials:

Arrival Times for Senior Officials: **15 - 30 minutes before warm up.**

The following are Senior Officials:

- Referee
 - Starter
 - Chief Timer
 - CFJ/Recorder
 - Admin Desk
 - Judge of Strokes
 - Competition Coordinator
 - Evaluator/Mentor
 - Meet Manager
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- Arrive **15-30 minutes BEFORE warm up.**
 - Check In on the GRID, found in the Olympic Lounge, and make contact with the referee, so that they know you have arrived.
 - Partake in the Senior Officials Briefing, prior to the regular officials briefing

All Other Officials:

Arrival time for all other officials: **5 minutes BEFORE warm up.**

- Check In on the GRID, found in the Olympic Lounge
- Proceed to the Meeting Area to await the briefing for the referee

DRESS CODE:

- All officials should wear black bottoms.
- Timers and the Chief Timer should wear a WHITE Shirt
- Turns Judges, IT, and all other officials should wear a RED Shirt
- Please bring a water bottle AND deck shoes to change into
- Please leave your phone off deck, unless it is absolutely necessary, in which case turn it to silent.

All Food Services and Hospitality Volunteers:

- You have specific times, which we have tried to outline in the volunteers GRID as well.

Bell Prize Volunteers:

- Bell heat volunteers should please be on deck **20 minutes before the session starts**
- Bell Prize volunteers should please Check In at the Olympic Lounge and then meet at the tables beside the bleachers, in the shallow end. (Karin will be on deck at the start of warmup to set up the prizes, so if volunteers are around / available sooner they could come help with that)
- Dress Code wear black pants / shorts and any colour shirt, but NOT a white or red shirt! (so as not to be mistaken for a timer or senior official!).

Important Information from Food Services and Hospitality:

There will be meals available for volunteers according to the following schedule:

- **Thursday:** A light meal will be available for both shifts around 3:30 pm.
- **Friday-Sunday:**
 - If you are *working the morning shift*, you will be offered a meal at the *end of your shift*.
 - If you are *working the afternoon shift*, you will be offered a meal at the *beginning of your shift*.
 - If you are working the *evening shift*, you will be offered food at the *beginning of your shift*.

Snacks, fruit and beverages will be available all day for grab-and-go. All meals will have a vegetarian option.

Note: No bottled water will be available — please plan to bring your own reusable water bottle!