



TECHNICAL DIRECTOR SWIMMING NEW BRUNSWICK (SNB)

Swimming New Brunswick (SNB) invites applications for the position of Technical Director.

SNB is a non-profit Provincial Sport Organization that promotes, guides and regulates competitive swimmers and their programs. We are the governing body for 15 competitive age group swimming clubs, 3 masters clubs and 2 university swimming clubs in New Brunswick.

Our mission: Through leadership, support and programs we build competitive swimmers, strong clubs and healthy communities that result in the growth and success of competitive swimming in New Brunswick.

Our Vision: To be a leader in the sport community; we are a sport of choice that inspires New Brunswickers to strive for excellence in competitive swimming, health and life.

This is a full-time 2-year contract partially funded by the Canadian Sport Institute – Atlantic (CSI-A) through the Sport Development Program with possibility of renewal. This position is for an individual who is passionate about the sport of competitive swimming and is a proven leader. As Technical Director you are an energetic, enthusiastic, creative individual who possesses strong leadership skills combined with strong communication, planning, and administrative experience. Proficiency in both official languages (English/French) is a requirement. Please indicate competency level in application or cover letter.

Overview: The Technical Director will report to the Swim New Brunswick Board of directors. The Technical Director will also work closely with other Swim New Brunswick Staff members and CSI-A, the Technical Director will develop and implement strategies for the delivery of technical services that support the SNB membership. The Technical Director will work in a team environment to ensure operations of SNB are aligned with key stakeholders and partners.

Additional duties:

- Provincial competition strategy including development, review, evaluation and attendance
- Provincial competition technical structure
- Development and application of SNB athlete ID, tracking and reporting programs, including selection criteria
- Technical leadership on Swim NB committees and sub-committees
- Program specific budget development
- Grant application development
- Provide written reports as required
- Club development through visitations
- Providing in-person training and/or camp opportunities to selected club swimmers
- Identification and evaluation of targeted club and provincial ID swimmers
- Review and assessment of SNB performance rankings and results
- Coaching development and mentorship lead
- Reconciliation and accountability of project finances and personal expenses

- The position will require evening and weekend work

Other duties may be requested from time to time by the BOD and other Swim New Brunswick Staff.

Qualifications:

- NCCP Coach Comp-Int (Fundamentals & Age Group Certified) or above
- Technical background in the sport of competitive swimming
- A diploma or degree in a relevant field such as sport management, sport science or education would be considered an asset
- Strong communication and organizational skills
- Proven ability to work both independently and as part of a team
- Proficiency in both official languages (English/French); Please indicate competency level in application or cover letter
- Must have a valid driver's license and be willing to provide a clean criminal record check

The following experience/attributes are considered as Assets:

- Knowledge of the New Brunswick and Canadian Sport Systems, AAD sport strategies and coaching pathways
- Experience working with not-for profit and/or with a volunteer board would be helpful

We offer a competitive salary and benefits commensurate with experience. All applicants must be currently eligible to be employed in Canada.

Application Deadline: Friday, March 29, 2024

Applicants should email cover letter and detailed resume including references to:

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