

Blueback Swim Club  
Agenda  
October 19, 2023  
7:30pm  
Zoom

In attendance: Karen McMurray, Dave Acal, Amanda Acal, Sarah Meijer, Tracey Braam, Nola Sambo, Lisette Calkins, Chris Street, Crystal Thomas

Regrets: Angie Coolin, Cheyanne Bisshopp, Trish Goldsworthy

Recording Secretary: Sarah Grielens

1. Call to order 7:30pm

2. Adoption of Agenda

- Addition of 4.3 Food Business Nola S. moves to accept. Lisette C. seconds. Carried

3. Old Business

3.1. Approval of Minutes from September 18, 2023

- Lisette C moves to accept. Tracey B. seconds. Carried

3.2. Approval of Minutes from June 12, 2023

- Amanda A. moves to accept. Tracey B. seconds. Carried

4. New Business

4.1. Adoption of 23-24 Budget

- As presented. Clarify clothing expenses of \$2000 is accurate as accounts for swim caps, ref and official shirts for home meets and volunteer shirts.
- This budget is the version that was submitted for Gaming Grant
- Updated Financial Income Statement will reflect actual costs
- Sarah M. moves to accept. Lisette C. seconds. Carried.

4.2. Financial Management Policy Committee

- The Financial Management Policy is the final policy needed to be adopted to be Swim BC compliant. It was not ready for adoption before the last executive meeting in June.
- Sarah G. to send out to Kelly S. and Karen B. for final review and edits. To be presented for adoption at November meeting.

### 4.3 Food Business

- Propose to organize coach approved snacks for swimmers at all sanctioned meets for the club. This aligns with what other clubs are providing for their swimmers regionally.
- A snack surcharge to be added to all future meet registration fees with the exception of upcoming Prince Rupert meet at the end of the month as the registration fees have already been posted. Club to cover the cost of these snacks for this first meet. Budget should be set at \$5 per registered swimmer. Tracey B. to organize for Prince Rupert.
- **Motion:** To add a five-dollar fee per swimmer into all sanctioned meet registration fees to cover the cost of club provided snacks. Amanda A. moves to accept. Tracey B. seconds. Carried.

## 5. Reports

### 5.1. Registrar Report- Sarah Meijer

- Lost one swimmer this month. 94 Youth registered. 11 Masters registered.
- 2 Green and 1 Red1 spots are available.
- The club recognizes and thanks Sarah M and the coaches for the diligence in arranging the assessments in such a timely manner.

### 5.2. Treasurer Report- Kelly Swain

- As presented.
- Income statement as of end of September. Not many expenses have incurred yet.
- Amounts based on projected 88 swimmer fees collected.
- We should see an increase in revenue on next income statement presented.
- **Action Item:** Sarah M. to give Kelly S. updated registration numbers in advance of November meeting.
- Our bookkeeper Karen B. advised that we had a surplus of \$8000.00 projected in the budget so Karen M took this out of corporate fundraising line item to balance budget to zero.
- Chris S. advises this is better moved to future projects or equipment purchases
- **Action Item:** Karen M. to send Chris S. fee schedule.

### 5.3. Fundraising Report – Angie Coolin (presented by Karen McMurray)

- Raffle is going well.
- Purdy's fundraiser is ready and will be launched once raffle is complete.
- Plans to run an Ascent Coffee Fundraiser as well

#### 5.4. Coach report – Chris S. and Crystal T.

- 57 swimmers registered for the Mini Meet this weekend.
- 25 swimmers registered for Prince Rupert Meet, registration closes on Friday
- Smithers regional meet has been pushed back to March 2 and 3. This means that the Terrace regional meet can be pushed forward one week if we want.
- Consensus is to keep the Terrace January meet dates as posted.
- Prince Rupert and Terrace do not have consistent Christmas Break period. Chris will still run the x-mas break camp for Silvers and up Dec. 27-30. Some Bronzes can be considered at the discretion of the coaches.
- All Coaches are now registered and by the end of November all coaches must be compliant with Swim BC.
- Sarah M has already notified our coaching staff of what they are missing to become compliant.
- Crystal is hosting a parent orientation night on Friday the 20<sup>th</sup>. Will invite Kim Girard to attend.
- Confirming that there is a set dryland program that swimmers can follow at home but athletes are encouraged to attend the in-person sessions for better results.

#### 6. Adjourn

- Lisette C. moves to adjourn. Amanda A. seconds. Meeting adjourned 8:08pm