

Terrace Blueback Swim Club

Executive Meeting Minutes

December 21, 2023 The Fairlie at the Via Rail Station

In attendance: Kelly Swain, Karen McMurray, Nola Sambo, Karen Bergstreiser, Lisette Calkins, Chris Street, Dave Acal, Amanda Acal, Sarah Meijer

Regrets: Tracey Braam, Crystal Thomas, Cheyanne Bisshopp, Angie Coolin

Guests: Pierre-Michel Grielens

1. **Call to Order** – 7:30pm

2. **Adoption of Agenda**- removal of 4.3 Chair Report and 5.1 Financial Management Policy Committee. Sarah G. move, Lisette C. seconds. Carried.

3. **Old Business**

3.1 Approval of minutes from November 9, 2023- Lisette C. moves, Nola S. seconds. Carried

4. **Reports**

4.1 Coach Report- Chris Street

- Successful Kitimat swim meet. Terrace earned 74% overall best times and came in second place with 80 points. Many swimmers earned their first Divisional and AA times.
- Events after Christmas include the tri mini meet on Saturday Jan. 6th and SC Safety Northwest Regional Championship on Jan. 19th.
- Ribbons on order, working on medals. Exploring wooden cut medals as an alternative. Any Masters who want to race are encouraged to register. They can be added to existing races or if enough show interest then a separate category can be created.
- Currently 8 swimmers are qualifying for Divisonals.
- Smithers regional meet moved ahead to March 2nd.
- Gabe U. currently qualifies for Man/Sask.
- Spring Break meet will be moving from California to Arizona. An outdoor, 50M with no qualifying time meet has been located in Phoenix. Messaging to go out after Christmas.
- Prince Rupert winter break camp was moved to accommodate the school break dates for the rest of the region. Disappointing participation with only 4 swimmers confirmed from Terrace.
- Next steps for club growth would be to see senior swimmers becoming more serious about competitions and displaying a strong model for younger athletes.

4.2 Treasurer Report – Kelly Swain

- Financials are on track and on budget.
- Question about interest revenue and how it can best be used? TFSA, Cashable GIC, offset e-transfer fees? Backstroke wedges need to be purchased as well.
- **Action Item:** Karen B. and Kelly S. to look into a term deposit option and present at a future meeting.
- Purdy's fundraiser funds will be in the December financials as the club has not receive the actual funds yet.
- Question about the projection column data and why it does not match the budget. The Projection was changed at the start of the season as the budget was adopted at the AGM in June and the club has since earned higher swimmer fees.
- Meet expenses- 50% can be used for the food purchases. Tracey B has confirmed that she can still coordinate the food for swimmers at the meets.

4.3 Fundraiser Report – Angie Coolin- not present to report

- Upcoming fundraisers Ascent Coffee, Bubble-a-thon, pub night.
- 50/50 at the upcoming meet would require a gaming license.
- **Action item:** To bring this back to Angie and fundraising committee

4.4 Corporate Sponsorship Update- Karen McMurray

- SC Safety is the gold sponsor the regional meet in January.
- Aqua plumbing, Dr. Linton, Fusion Eye Care and Coast Mountain College are all confirmed sponsors.
- Blank flags have arrived and have been sent to Prince Rupert Stuck on Designs for logos. Logos are currently being organized and timeline is to have them a week before the meet.
- Call out to the club parents if they have employers that we can approach for sponsorship.
- Sponsorship will run Jan-Jan. Goals is to have 20 individual logo flags before our meet.

5. New Business

5.1 Mini Meet

- The goal for this meet is to get older swimmers more invested in these to encourage the younger swimmers. This is the way that the older athletes can give back to the club.
- More volunteers needed.

- Intro to officiating January 5th.
- Dave and Amanda Acal to test moving timing set up to the balcony for Regional meet. Ensuring extensions are long enough, or if extra extension cords are needed. This would also allow more chairs on pool deck.
- Seth Downs is now meet manager for the January Regional meet and is using this as part of his officiating pathway.
- Question around pool access time. Would be beneficial to have early set up time. Currently 8:15am access.
- **Action Item:** Chris to follow up with pool for early access times.
- Intro to officiating, Judge of stoke and Judge of turn and meet manager training sessions all coming up before the 19th.
- **Action Item:** Karen to follow up with Gerard for evaluation for Sarah M. so she can move up a level in her officiating pathway.

5.2 SC Safety Northwest Championships

- Food Donations – Angie C. to organize
- Medals and ribbons are currently being organized by Amanda A.
- Seth is the meet manager and is organizing the electronics
- Call out already for officials/volunteers.
- Open the meet for declaration and create and open the jobs next.

5.3 Request for Assistant Officials Director

- As part of the succession piece, Karen M. needs a replacement to start working with her and learn this piece of the Swim Canada compliance.
- This position organizes the volunteers/officials training, documentation and registration with Swim Canada.
- Raises awareness from Red and Green swimmers about need for officiating volunteers.
- Sarah G. volunteers and will coordinate with Sarah Meijer on documentation cards for new and existing officials.

5.4 Volunteer Program Review

- At the end of last season, Amanda A. brought forward a volunteer program idea that would use volunteer hours to off- set fundraising requirements. This was not viable to pass for the 2023-2024 budget but is now being revisited.
- Points or hour system and what is considered allowable volunteer hours. Do board members count?
- There should be no financial incentive to be on the board.
- Non-profits can't give financial incentives.

- Amanda A., Sarah M. and Karen B. to serve on the committee. Chair TBD.
- A plan to present to the board should be ready by March or April.

6. **Adjournment** – Amanda Acal move. 8:40pm Adjournment.