

# Annual General Meeting Minutes

## 16/11/2022

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16 NOV 2022 / 7:30 PM / Google Meet

### CALL TO ORDER

7:35pm

### ATTENDANCE OF THE EXECUTIVE

Francine Vickery, Joy Richman, Liz Stokes, Lisa Hermanson, Katie Lee

### ATTENDANCE OF MEMBERS

12 members and head coach in attendance, sufficient to achieve a quorum (3 members)

### Approval of Agenda

Motion to approve agenda for 2022 AGM moved by L. Hermanson, seconded by Francine Vickery, all in favor. Motion carried.

### Acceptance of Previous AGM Minutes (17 Nov 2021)

Motion to approve previous 2021 AGM meeting minutes moved by L. Hermanson, seconded by Francine Vickery, all in favor. Motion carried.

### Reports of Officers

1. President: It has been a good year; attendance at practice has been good, our waiting list is strong, and we have a good team of coaches. We have migrated our registration system and website to Pool Queue. The automations have simplified the registration process for swimmers and reduced the workload for our volunteers.
2. Vice President: VP has been managing the waitlist and inviting people to trial swims and register with the club. We had 30-35 members in the summer, added 20 members in the fall and now our club is full (50 members paid, 49 members attending). There are 37 people on the waitlist for the winter session.
  - a. D. Tait's comment: With a bigger club, there would be greater diversity in swim lanes, and higher attendance at swim meets. He asked what are the advantages of capping our club at 50 members. Executive explained that

we do not have access to more lanes at UBC. The logistics of running a bigger club with seven days of practice is difficult since we don't have enough coaches.

3. Registrar: 30 members registered for Fall, and 20 members registered for full year. Winter session registration is now open for existing members.
4. Treasurer:
  - a. Review of 2021/22 financial results, circulated to members prior to meeting. See attached. Our balance sheet is healthy (\$5,000 in cash and \$20,000 in GIC). Our cash flow position is fine. We collected \$38,500 in membership fees. We had a surplus of \$3,700 after paying expenses (mostly pool rental and coaches wages).
  - b. 2022/23 proposed budget, circulated to members prior to meeting, see attached. Surplus was carried forward to reduce swim fees. The estimated expenses for the year is \$27,000. Members discussed and clarified on the items listed under Expenses.
    - i. Pool fees: 5 hours per week
    - ii. Alternate pools for April and summer (discussed later)
    - iii. Coaching fees: all coaches received a promotion and raise
    - iv. Professional fees: lawyer fees for annual filing, allowance for bookkeeper
    - v. Locker (for coaches): Previously used for coach cheques, bathing caps, and swimmer waivers. We're not renting one currently.

Motion to approve the 2022-2023 budget, moved by J. Richman, seconded by F Vickery, all in favor. Motion carried.

### **Head Coach Report: Alex Kouzas**

- Alex has brought on a new coach, Emma, who swims with varsity. We're looking to hire another coach who is not currently competing.
- Every other Sunday we will have an optional 30 minute technical workshop (dives, turns, strokes) at the end of the 90 minute practice. Swimmers can choose to join in or continue with swimming.
- Some questions and discussions around swim meets: There will be the Nanaimo Ebttides Swim Meet on November 26. There's one in January, February, March (usually hosted by English Bay), and Nationals will be held in May in Calgary.
- D. Tait thanked all the coaches.

### **Old Business**

No old business

### **New Business**

- Pool rental: No confirmation yet from UBC Aquatic Centre for January 2023. We

are trying to get six lanes, but the pool is very busy and prioritizing student over adult groups.

- April and Summer swimming:
  - During UBC's annual closure in April, we swam at alternate pools: Lord Byng, VAC, and St. George's. However, attendance was not great. The Board asked Members for direction on how to proceed / organize swimming for April 2023. Members comments:
    - M. Krzic: Byng isn't the best, but it's better than no swimming. VAC is a good pool.
    - L. Hermanson: Lots of availability at Byng and VAC on the weekend.
    - T. Grenon: She recognizes that it's not easy to get space. She's open to swimming at Byng; she likes the fact that we had the whole pool to ourselves. At VAC, we had to share the pool with others, and it had some access issues when the roof collapsed.
    - L. Stokes: St. George's fees were expensive, and the practices were not well attended. Proposed to rent at VAC and Byng. Suggested that we avoid back to back practice times (late night followed by early morning).
    - J. Richman: Byng's staff is nice and has lots of availability.
  - In the past summer, we swam at UBC on Tues / Thurs evenings, and at Robert Burnaby Outdoor Pool (RB) on Sat / Sun mornings. Attendance was not great. The Board asked Members for direction on how to proceed / organize swimming for Summer 2023. Members comments:
    - Prior to the AGM, A. Bozac mentioned that RB is far and hot, and would prefer a split fee option (outdoor and indoor option).
    - T. Grenon: wondered how much the rental fee is compared to UBC or other outdoor pools. Executive answered that RB fees are lower than UBC, but not sure how it compares to the other outdoor pools.
    - M. Krzic: Likes the option to swim outdoors at RB. Lower attendance could be due to the time of the practice (around noon) and the unusually hot weather (30 degrees on several weekends).
    - L. Stokes: Prefers to have more options: Second Beach and RB.
    - D. Tait: Also agrees that it's good to offer more options.
    - L. Hermanson: enjoys outdoor swimming.
    - T. Grenon: It's hard for her to get out to other pools on the weekends, so she would be happy if we'll keep swimming at UBC on weeknights.
    - L. Simon: Prefers the split fee option.

## **Board Positions**

### **Current Board:**

President: Francine Vickery

Vice President: Joy Richman

Treasurer: Liz Stokes  
Registrar: Lisa Hermanson  
Secretary: Katie Lee

**Election of Officers:**

President: Francine Vickery by acclamation  
Vice President: Joy Richman by acclamation  
Treasurer: Liz Stokes by acclamation  
Registrar: Lisa Hermanson by acclamation  
Secretary: Mariana Carrasco Teja by acclamation  
Member at large: Maja Krzic

**Questions/comments from members**

D. Tait thanked the Board for all their hard work.

ADJOURNMENT: 8:30pm