

Executive Meeting Minutes

22/4/2024

22 Apr 2024 / 7:30 PM / Google Meet

ATTENDEES

Francine Vickery (Chair), Jenny Gardiner (Vice President), Lisa Hermanson (Registrar), Liz Stokes (Treasurer), Mariana Carrasco-Teja (Secretary), Alex Kouzas (Head Coach), Richard Buckley (Member-at-large)

MINUTES

Meeting called to order at 7:32 pm

Acceptance of Agenda

Moved by Jenny, unanimously approved.

Acceptance of Previous Meeting Minutes (26 Mar 2024)

Moved by Francine, unanimously approved.

Follow up from previous meeting

- Store updates: there are new items, it will close at the end of May. We will order one more shirt for the new coach.
- Slack:
 - Can any member invite 'anyone' to join, or can only '@ubcmasters' email accounts invite people?
From the settings, only @ubcmasters can invite
 - If the space is wide open, do we care? Are we (i.e., space owner - Mariana?) able to remove people from the platform?
The space owner is the secretary@ubcmasters.com. We will leave it open only for members and past members.
 - With the free version, access to messages and file history expires after 90 days.
Yes, it should be ok.
 - No custom user groups with free version, one-on-one huddles only (no group chats?)
Huddles are video calls. The free version still has smaller group chats. Eg, messages between 3 or more people.
 - I don't think it is worth paying for it, as it is for "current" communications, not to save work etc.

Officer Reports

- President: submitted Fall pool rental hours request. We will hear about it at the end of May.
- Vice President: sent emails to Robert Burnaby pool and Second Beach, haven't heard back. Waitlist maintenance: 1 of the people on leave signed up, 3 want to stay on leave. There are potentially 7 spots available to invite swimmers. There is a trial swimmer coming this Thursday. Add blurb about competing in swim meets to waitlist email.
- Treasurer: Will charge the invoices for summer registrations on May 1. Working on year-end financial position (all the pool expenses, except

outdoors, are in). It seems we are on track to stay on budget for the end of year. We'll set up e-transfers to pay the coaches that want that option.

- Registrar: 12 out of 15 (non full year) signed up for the summer.
- Secretary: nothing to report.
- Head Coach: 2 coaches won't coach in the summer, one will likely come back in Fall, the other we don't know yet as they are graduating. All the other coaches will be there in the summer.
- Member At Large: coaches at swim meets and club banner.

New Business

- Incidents: have a protocol. If needed, coaches should make one board member aware of the incident and they will help. Follow the code of conduct (on website).
- Club banner
<https://www.4imprint.ca/product/C112428-35/Value-Indoor-Banner-3-x-5>
2 for \$121.50, 1 for \$87.50 (plus shipping and tax), 91x152cms, vinyl. We'll look for the old one, if we cannot find it, we can buy one (after we figure out where to store it). We can ask at UBC if there is anywhere we can store that and caps.
- Coaches at swim meets: local ones and provincials. If they go, they should give support and feedback, organize the relays.

ACTION ITEMS

- Secretary to upload meeting minutes
- Secretary look into Techsoup about a free Slack paid-version
- Ask the coaches about sharing their achievements

NEXT MEETING PLANNING

Planned for May 27, 2024 at 7:30 pm

MEETING ADJOURNMENT

Meeting adjourn at 8:32 pm